

**OUTGOING TOUR FORM**

THIS FORM MUST BE COMPLETED IN FULL AND SENT TO YOUR CONSTITUENT BODY AS SOON AS POSSIBLE, AND IDEALLY NO LESS THAN ONE MONTH PRIOR TO THE START OF THE PROPOSED TOUR.

**NAME OF CLUB/COUNTY**

**1.** (a)

(B) **CLUB OFFICIAL RESPONSIBLE FOR ORGANISING TOUR**Name:

Address:

Telephone Numbers (H) (M)

Email:

Position held in Club/County:

1. **CONSTITUENT BODY/COUNTY:**
2. **COUNTRY(IES) TO BE VISITED:**
3. **HOST CLUB IN OTHER UNION:**
4. **NAME AND ADDRESS OF HOST CONTACT:**Name:

Address:

Telephone Numbers (H) (M)

Email:
*(Please note, we will not accept UK tour operator details)*

1. **DATES OF PROPOSED TOUR**

From: To:

1. **MATCHES TO BE PLAYED (including against other English Clubs)**

*NB. The Union that you intend to visit may have different regulations (for example regulations relating to age-grades), adopt different age branding or be trialling different law variations. In advance of the tour, Clubs should ensure that they are aware of the Rules and Regulations applicable in that Union and communicate with the opposition to ensure a balanced and safe match.*

Opposition Date Venue Age Group



1. **COMPOSITION OF PARTY**

For age-grade tours, please refer to the RFU Safeguarding Policy (page 13) for the appropriate ratio of DBS checked adults to Players.

Number of Players:

Number of Staff/Coaching Staff:

(DBS checked, where applicable)

1. **HOST UNION’S APPROVAL**

It is the host Club’s responsibility to ensure that host Union approval is in place prior to the match being played.

It is the touring Club’s responsibility to ensure that CB/RFU approval is granted prior to travelling.

1. **DECLARATION BY TOURING CLUB**

On behalf of the touring Club, I hereby confirm that:

All Players are covered by the appropriate insurance with adequate cover for rugby activity,

1. travel, and any other non-rugby activities undertaken on the tour, including legal, medical

and repatriation costs.

The Club agrees that the RFU or CB shall have the power to take disciplinary action in

1. relation to players and other personnel in respect of all matches involving its Clubs regardless of whether the match is played in England or in another Union.
2. The Club has completed a Risk Assessment and that the Touring with Children and Vulnerable Adults Guide has been followed in relation to all age-grade tours.
3. The information and statements set out in this form are true and correct.
4. The committee fully endorses this tour application.

Signature of Club Secretary or
Chairman/President:

Print name and title:

Date:

1. **CONSTITUENT BODY APPROVAL**Constituent Body:

Signature of Honorary Secretary or other CB
authorised official:

Print name and title:
Date

1. **CONDITIONS OF APPROVAL OR BLANKET APPROVAL (if relevant)**

*NB. RFU Regulation 10.5(d) and 10.6(b) permits CBs to provide approvals on a blanket, pre-approval basis for a match or series of matches as the CB determines in its absolute discretion. CBs are also permitted to grant approval subject to such additional conditions as it deems appropriate.*

Please set out below any additional conditions of approval or details of any blanket approval for a match or series of matches.

